

Supplementary faculty regulations of the faculty of Pharmaceutical Sciences regarding joint PhD's with institutions located in the Flemish Community

The Supplementary faculty regulations of the faculty of Pharmaceutical Sciences regarding joint PhD's with institutions located in the Flemish Community were approved at the Faculty Board meeting of December 11, 2019. These Supplementary faculty regulations are an addition to the University decision pertaining to co-operation agreements for the joint supervision and certification of a doctorate ('joint doctorate') as approved by the Ghent University Executive Board in its meeting of September 28, 2018, [link](#), under 'Terms and Conditions', 'Regulations in English' <https://www.ugent.be/en/research/doctoralresearch/enrolment-doctorate/joint-phd>.

These Supplementary faculty regulations are a faculty-specific operationalisation of the rules and principles as specified in the above-mentioned University decision. They only pertain to joint PhD's between Ghent University and institutions located in the Flemish Community. The above-mentioned decision, the possible supplements and operationalisation in the Education and Examination Code and the Supplementary faculty regulations are to be consulted as a whole.

An agreement between Ghent University and another institution in the Flemish Community shall be drawn up following the [model agreement](#), drawn up in Dutch and English by the Flemish Interuniversity Council ([VLIR](#)). In order to obtain this model agreement, you need to [contact jointPhD@UGent.be](mailto:jointPhD@UGent.be)

Definitions (from the Education and Examination Code - EEC)

A joint doctorate ('Gezamenlijk doctoraat') is a doctorate that is completed under the joint supervision of Ghent University and one or several other partner institutions in accordance with the Resolution of the Executive Board of Ghent University pertaining to co-operation agreements that are negotiated in order to supervise and certificate a doctorate together ('Gezamenlijk doctoraat' / 'Jointly Supervised PhD' / 'Cotutelle').

If the education and examination codes of the institutions involved in a joint doctorate contradict each other, departures from the Ghent University regulations are allowed, as stipulated in the co-operation agreement. Such departures are not allowed in two cases: an annual progress report always needs to be submitted (cf. article 89 EEC) and the doctoral student is always required to enroll at Ghent University every year (cf. article 90 EEC).

General stipulations

The faculty of Pharmaceutical Sciences clearly aims to promote joint PhD's. It emphasises that a co-operation agreement should reflect the equal importance of both (or more) partner institutions. In that respect, the co-operation agreement is a negotiated compromise for those aspects of the doctoral process where principles and operationalisation conflict between partner institutions

The co-operation agreement should be drawn up as soon as possible when starting the joint supervision. It summarises what has been agreed between Ghent University and one or several other partner institutions on the execution and supervision of the PhD work, and the terms by which the PhD examination process will be conducted in order to certificate a doctorate together.

In the co-operation agreement a distinction is made between the 'main institution' and the 'partner institution'. The designation of the main institution can be determined based on one or more of the following elements: a) Funding: the institution that funds (most of) the doctoral research or the institution to which the supervisor belongs under whose authority the application of the

external funding occurred; b) Presence: the institution where most of the doctoral research takes place, where the PhD researcher will spend most of his/her working hours; c) Start: the institution where the doctoral research was initiated, where the PhD researcher first enrolled. If these criteria are not sufficient to distinguish between the two institutions, the main institution will be designated by mutual agreement.

Supplementary faculty regulations and procedure

The examination committee set up for the doctoral examination shall consist of members from each institution and shall preferably contain (a) member(s) from abroad.

The examination committee shall be composed by the main institution after consultation between the supervisors from both institutions. Both institutions must be represented in the examination committee. The supervisors cannot act as its chair and have no right to vote if the public defence takes place at UGent.

Whenever Ghent University is the main institution, the doctoral process and examination closely follows the regulations and procedures in use for mono-disciplinary, mono-institutional PhD's as stipulated in the Education and Examination Code and the Supplementary faculty regulations governing the doctorate in the faculty of Pharmaceutical Sciences (including a first deliberation (internal defence)). Deviations from these regulations need to be negotiated and are an integral part of the co-operation agreement.

Whenever Ghent University is the partner institution, the faculty position is based on the principle that the faculty has confidence in the partner institution and its operating procedures based on the belief that its professorial staff members base their co-operation choices with other partners, on standards of quality.

Consequently, the faculty will maximally adopt the PhD regulations and procedures of the Flemish Community main institution. Deviations from these regulations need to be negotiated and are an integral part of the co-operation agreement.

A summary of the doctoral thesis is provided in English and Dutch.

Final remarks

The doctoral student needs to be admitted at all institutions involved (i.e. should enroll at all institutions involved).

The doctoral student needs to re-enroll each academic year at all institutions involved.

The doctoral student shall always (also) submit his/her doctoral dissertation to the Faculty Board of the faculty of Pharmaceutical Sciences.

At all times the Ghent University logo and the FFW logo have to figure (in an equally prominent way as the joint institution's logo(s)) on the booklet cover of the doctoral dissertation.

Only if Ghent University is the 'main institution', Ghent University shall draw up and print the diploma

If Ghent University is the 'main institution', the doctoral student shall pay the tuition fee to Ghent University. If Ghent University is the 'partner institution', the doctoral student shall not pay a tuition fee to Ghent University.